



Maryknoll Convent School (Secondary Section)

Maryknoll Convent School has been providing all-round, quality and affordable education for girls since 1925. We are now seeking passionate, dynamic and forward-thinking staff for the following posts in September 2024.

- 1. Teaching Assistant (Career and Life Planning)**
- 2. Teaching Assistant (Student Support - Counselling/SEN)**

Requirements:

- A higher diploma or bachelor's degree is required
- For position 1, preference will be given to candidates with knowledge and experience in career and life planning education. The candidate will assist careers teachers in developing and implementing career and life planning programs for students, which include organizing talks and activities. They will also support students' applications for further studies and handle administrative tasks.
- For position 2, preference will be given to candidates holding a professional qualification/training in counselling or social work, as well as those with previous experience in school counselling or working with students with Special Educational Needs (SEN).

Interviews will start as soon as applications are received.

Please send a cover letter with a detailed resume in one PDF, indicating the post applied for on the envelope to the Principal of Maryknoll Convent School (Secondary Section) at 5 Ho Tung Road, Kowloon, or by email to gen_off2@mcs.edu.hk

(Personal data collected will be used for the purpose of recruitment only)